



MTU Inter-Library Loan Request / Copyright Declaration Form

Complete this form & return to Library ILL Dept.

You can also contact us or send completed forms to:
library.illscork@mtu.ie / illadminkerry@mtu.ie

To be completed by library staff:

ILL No.

Processing Date:

IMPORTANT:
To comply with Copyright Law, Inter-Library Loan will not be issued until the signed form is returned in print or electronic format.

Author(s)/Editor(s):

Title:

Publisher:

Place of Publication:

ISBN / ISSN / Unique ID:

Date of Publication:

Source of Reference:

STUDENT/STAFF ID NUMBER

Name (Block Capitals):

Please Tick

E-mail Address:

Staff

Undergrad

Postgrad

DATE OF APPLICATION

Course and Year/Department

Applicants Signature:

Lecturer / Supervisor Signature: (Obligatory)

*N.B. To ensure the safe and timely return of Inter-Library Loan Material, some items may require a deposit of €30.00.

Please note that any fines incurred are the responsibility of the requestor and their Department. Lending rights for items borrowed are directed by the Supplier Library and that Reference titles can only be viewed within the Library

Copyright Declaration

This is a legal declaration. You must read and agree to it by signing and dating each request you make for a copy. If you do not do so, the library cannot accept your request. The signature must be the signature of the person making the request and must be in ink. A typed, printed, or stamped signature is not acceptable.

Declaration:

I certify that I wish to obtain this item for my own use, and that I will comply with the copyright conditions as per my obligations under the copyright law of the Republic of Ireland (Copyright and Related Rights Act, 2000), Sections 61 and 62.

- (a) I have not previously been supplied with a copy of the same material by you or any other Librarian.
- (b) I will not use the copy except for research or private study and will not supply a copy to any other person.
- (c) To the best of my knowledge, no person with whom I work, or study has made or intends to make, at or about the same time as this request, a request for substantially the same material for substantially the same purpose.

It is the responsibility of the requestor to comply with copyright law. I understand that if the declaration is false in a material particular the copy supplied to me will be an infringing copy and that I shall be liable for this infringement of copyright. The library reserves the right to refuse to fill a request if, in its judgement, fulfilment of the order would involve violation of copyright law.

DECLARATION: I have read and agree to be bound by the copyright regulations printed on this form.

SIGNATURE

DATE